

Henbury Parish Council Broadband Project Privacy Notice March 2019

Our contact details

Henbury Parish Council

Phone: 01625 502983

Email henbury.clerk@gmail.com

What type of information we are collecting for this project:

Names, addresses, phone numbers and email addresses of interested parties.

How we get the information and why we have it

We are collecting the data for this project via the Henbury Online website, and on paper forms.

Completion and submission of the online or paper form gives your consent for us to use the data specifically in connection with this project.

Under the General Data Protection Regulation (GDPR), the lawful base we rely on for processing this information is your consent. You are able to remove your consent at any time.

If you wish to withdraw your consent, please contact the Parish Clerk (details above).

What we will do with the information

We will use the information to let Openreach know how much interest there is in getting a faster broadband service in Henbury. In addition, we may use your contact details to contact you with further information as the project progresses.

We may share this information with Openreach or other network providers.

How we store your information

The information will be securely stored on the Henbury Online “cloud” server, and on a secure server used by the Parish Council, as well as on an Openreach database.

We will keep the data for the duration of the project only. It will then be deleted from all Henbury Online and Parish Council servers.

Your data protection rights

Under data protection law, you have rights including:

- **Your right of access** - You have the right to ask us for copies of your personal information.
- **Your right to rectification** - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- **Your right to withdraw consent**

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at Henbury Parish Council (details at top of document) if you wish to make a request.

How to complain

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO’s address:

Information Commissioner’s Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Helpline number: 0303 123 1113